

MyTax.DC.gov User Guide: How to File a Gross Receipts Tax Return

Utility providers can follow this step-by-step guide to learn how to file a District of Columbia Gross Receipts tax return electronically at MyTax.DC.gov.

Note: The steps in this tutorial can be applied to the following Gross Receipts tax returns: Cable TV, Satellite, Video or Radio Distribution Tax (FR-27C), Local Calls (FR-27U), Heating Oil (FR-27H), Electricity Provider (FR-27E), Commercial Mobile (FR-27M), Natural Gas (FR-27NU) and Toll Telecommunication



Can't find what you're looking for? Enter keywords here to filter.

Business

I want to...

- > Register a New Business - Form FR-500
- > Register a Special Event - Form FR-500B
- > Request a Certificate of Clean Hands

Individual

I want to...

- > Check the Status of My Refund
- > Learn More About DC Freefile/Fillable Forms
- > Respond to Verification Letter
- > View Tax Forms

Real Property

I want to...

- > Make a Real Property Payment
- > Search Real Property by Address or SSL
- > View More Options

Clean Hands

I want to...

- > Request a Certificate of Clean Hands
- > Validate a Certificate of Clean Hands
- > Learn More About Certificate of Clean Hands

Forms

I want to...

- > Submit an Extension
- > View/Retrieve Current Year Tax Forms
- > View/Retrieve Prior Year Tax Forms
- > View MeF Information

Quick Links

I want to...

- > Submit a Customer Service Survey
- > View FAQs
- > View Tutorials
- > Contact OTR

Quick Payments

I want to...

- > Pay with Credit/Debit Card

Resources

I want to...

- > Go to OTR Homepage

Submissions

I want to...

- > Retrieve a Saved Submission or Previously Filed Return
- > Submit Requested Documentation
- > Submit VDA

Tax Law and Guidance

I want to...

- > View Private Letter Rulings
- > View DC Tax Code
- > View Tax Guidance Issued by OTR
- > View Notices

Taxpayer Advocate

I want to...

- > View Taxpayer Bill of Rights
- > Request Assistance
- > En Español

More...

I want to...

- > File Form FR-329 - Consumer Use Tax Return
- > Request Government Exemption
- > Request Residential Parking Exemption
- > Search for Certificate/License Exemptions

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BUSINESS TEST

00000-91110
1001 4TH ST SW
WASHINGTON DC 20024-4517

[Favorites](#) [Summary](#) [Action Center](#) ²⁷ [Settings](#) [More...](#)

Filter ✕

| | | |
|--|---|---|
| Alcoholic Beverage BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517 Action Center Items ² | Account 430-000120328 Balance \$0.00 | > Make a Payment > Returns > View Other Options... |
| Ballpark Fee BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517 | Account 280-000080546 Balance \$0.00 | > Make a Payment > Returns > View Other Options... |
| Cable TV, Satellite, Video or Radio Distribution Tax BUSINESS TEST 1001 4TH ST SW WASHINGTON DC 20024-4517 Action Center Items ² | Account 414-000136113 Balance \$0.00 | > Make a Payment > Returns > View Other Options... |

1. From the MyTax.DC.gov homepage, log in using your **Username** and **Password**.
 - a. If you do not have a MyTax.DC.gov account, click **Sign-Up to use MyTax.DC.gov** to register for an account (click here to access the “How to Sign up for MyTax.DC.gov” user guide).
2. In the user profile, under **Summary**, locate your Gross Receipts Account. For this example, we selected **Cable TV, Satellite, Video or Radio Distribution Tax**.
 - a. Click the **Returns** hyperlink.

Returns

Balance
\$0.00

[File a Back Year Return](#)

Cable TV, Satellite, Video or Radio Distribution Tax
414-000136113
BUSINESS TEST

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[Returns](#) [Periods](#)

Returns

| Period | Return | Status | |
|-----------------------------|---------------------------|---------|--------------------------|
| 31-Mar-2020 | FR-27C TV, Video Services | Overdue | File Now |
| 31-Dec-2019 | FR-27C TV, Video Services | Overdue | File Now |

- Under the Returns section, Click the **“File Now”** hyperlink for the return you are filing.

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FR-27C TV, Video Services

31-Mar-2020
 Cable TV, Satellite, Video or Radio Distribution Tax
 414-000136113
 BUSINESS TEST

FR-27C TV, Video Services

Return Information

| | | | | |
|---|--|---|---------------------------|------------------------------|
|  | Tax Year: 2020 | Gross Receipts Television, Video, or Radio Service Tax... | BUSINESS TEST | Due Date: 4/20/2020 |
| | Government of the District of Columbia | Form: FR-27C TV, Video Services | Account ID: 414-000136113 | Tax Period Ending: 3/31/2020 |

[View Form Instructions](#)

Return Information

Is this your final return?

Is this return being filed by a paid tax preparer?

Are you authorizing an individual to discuss this return with OTR?

| | |
|----|-----|
| No | Yes |
| No | Yes |
| No | Yes |

Cancel 4a 4b < Previous Next >

4. The **FR-27C Gross Receipts Television, Video, or Radio Service Tax Return** will appear.
 - a. Answer the **Return Information** questions by clicking YES or No on the right side of the screen.
 - b. Click **Next**.

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FR-27C TV, Video Services

31-Mar-2020
 Cable TV, Satellite, Video or Radio Distribution Tax
 414-000136113
 BUSINESS TEST

FR-27C TV, Video Services



[View Form Instructions](#)

| | | | | |
|-----|--|---|---------------------------|------------------------------|
| *** | Tax Year: 2020 | Gross Receipts Television, Video, or Radio Service Tax... | BUSINESS TEST | Due Date: 4/20/2020 |
| | Government of the District of Columbia | Form: FR-27C TV, Video Services | Account ID: 414-000136113 | Tax Period Ending: 3/31/2020 |

| | Amount |
|-----------------------------|-------------|
| 1. Total Gross Receipts | \$12,000.00 |
| 2. Less: Bad Debt Deduction | \$0.00 |
| 3. Taxable Gross Receipts | \$12,000.00 |
| 4. Tax Rate | 0.1000 |
| 5. Total Amount Due | \$1,200.00 |

5a

5b

5. On the **File the FR-27C** page, enter the value(s) in the editable spaces where applicable, under **Amount** (highlighted in yellow). If there is a liability, the system will automatically calculate the **Total Amount Due** on Line 5.
 - a. Click **Next**.

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FR-27C TV, Video Services

31-Mar-2020
 Cable TV, Satellite, Video or Radio Distribution Tax
 414-000136113
 BUSINESS TEST

FR-27C TV, Video Services



Payment Information

I would like to: *Required*

6a

6. From the **Payment Options** page, select the appropriate **Payment Information** from the drop-down menu bar.

Note: You may choose **No Payment is Needed** from the drop-down menu bar when you are filing a zero return. The option **Pay Later** allows you to submit the return without making a payment. For this example, we will choose to **Pay through ACH Debit**.

- a. Click **Submit**.

FR-27C TV, Video Services

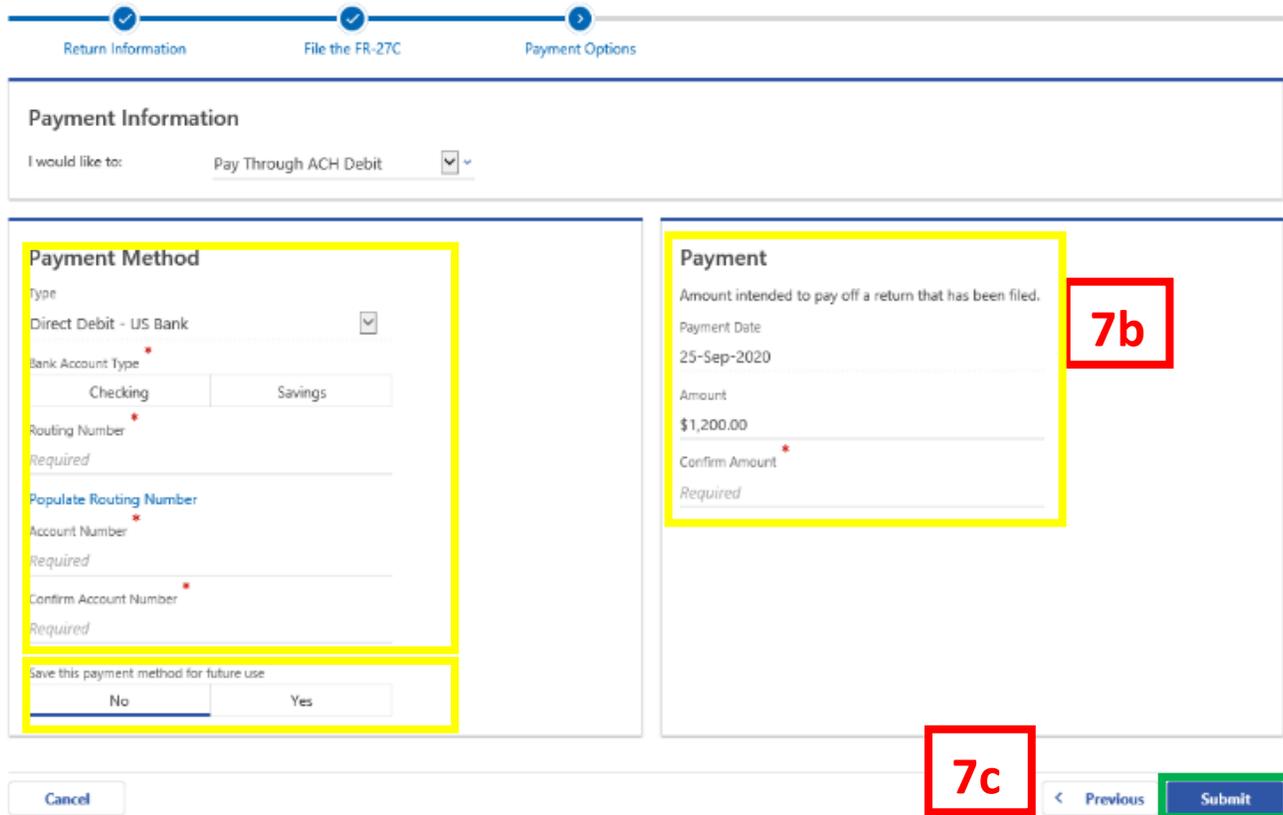
31-Mar-2020

Cable TV, Satellite, Video or Radio Distribution Tax

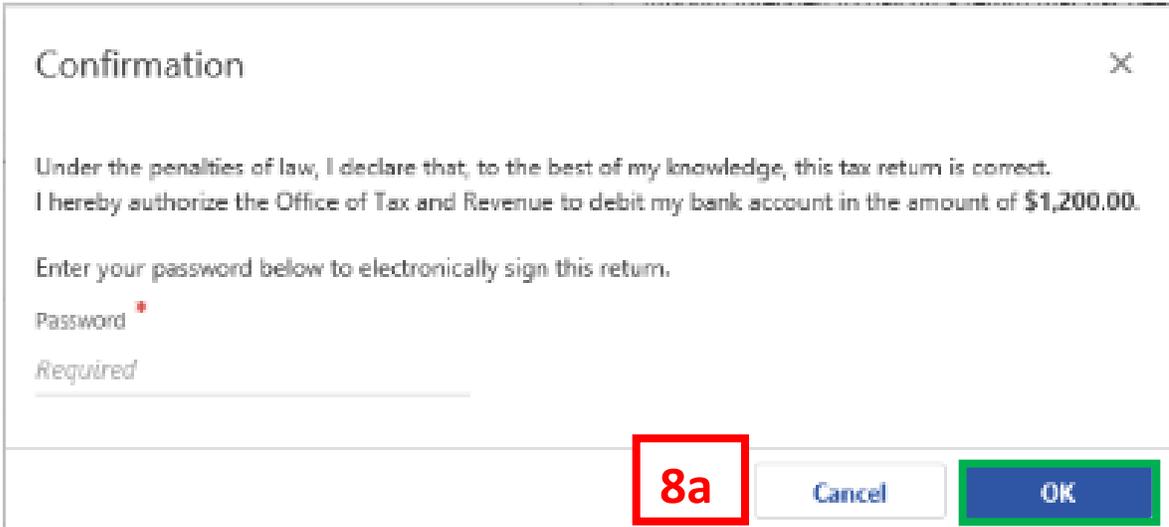
414-000136113

BUSINESS TEST

FR-27C TV, Video Services



7. Enter your bank account information into the **Payment Method** section including **Bank Account Type**, **Routing Number**, and **Account number**. **Confirm** your **Account Number**.
 - a. If you would like MyTax.DC.gov to store your bank account information, click **Yes** beneath **Save this payment method for future use**. For this example, we selected **No**.
 - b. In the **Payment** section, your payment date will automatically populate. Enter the **Amount** of your payment and **Confirm** that amount.
Note: If you would like to schedule a payment in the future, you can do so from the account summary page by clicking the “Make a Payment” hyperlink. Payments can be scheduled up to one year in advance.
 - c. Click **Submit**.



The image shows a 'Confirmation' dialog box with a close button (X) in the top right corner. The text inside reads: 'Under the penalties of law, I declare that, to the best of my knowledge, this tax return is correct. I hereby authorize the Office of Tax and Revenue to debit my bank account in the amount of \$1,200.00. Enter your password below to electronically sign this return.' Below this text is a password field with a red square icon to its left and the word 'Required' below it. At the bottom of the dialog box are two buttons: 'Cancel' and 'OK'. A red box with the number '8' is positioned to the left of the password field, and a red box with '8a' is positioned to the left of the 'OK' button.

8. In the **Confirmation** pop-up window, enter your [MyTax.DC.gov](https://mytax.dc.gov) **Password**, which will act as your electronic signature.
 - a. Click **Ok**.

Confirmation

Your return has been successfully submitted to the District of Columbia Office of Tax and Revenue. Please print a copy of this page for your records. Your request confirmation number is **0-000-044-677**. Please retain your confirmation number for future reference.

Tax Type: FR-27C TV, Video Services - Gross Receipts Television, Video, or Radio Service Tax Return
Filed For: 414-000136113
BUSINESS TEST
Period Ending: 31-Mar-2020
Balance Due: \$1,200.00
Submitted Date: 25-Sep-2020 2:07:47 PM

Contact Us:
(202) 759-1946
e-services.otr@dc.gov

Printable View

OK

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9. A **Confirmation** page displays. To obtain a printed copy of this page, click **Printable View**. Otherwise, click **OK**.